



## IMPORTANT RESIDENT ANNOUNCEMENT

Dear Resident,

According to your Lease Agreement, you are required to obtain and maintain liability insurance in the minimum amount of **\$100,000**. To meet this requirement, you are eligible to enroll into the **Braxton Bay Liability Waiver Program** for **\$14.00** per month, which is conveniently paid with your rent.

### WHAT IS THE FOXEN LIABILITY WAIVER PROGRAM?

- Provides you with the required \$100,000 in liability coverage and waives your obligation to purchase and maintain liability insurance
- \$0 deductible in the event of an incident, caused by resident negligence
- \$1,000 in displacement costs
- \$10,000 in contents coverage

### HOW DO I ENROLL IN THE LIABILITY WAIVER PROGRAM?

If you wish to be enrolled in the waiver program, there is nothing you need to do! You will be automatically enrolled into the program as of **7/1/2022**.

### WHAT IF I HAVE A THIRD-PARTY RENTERS INSURANCE POLICY?

You must update your renters insurance policy with the following information:

- A minimum of \$100,000 in liability insurance
- The Resident's insured address
- **Braxton Bay** MUST be included as an additional interest and the address for notification of changes to your policy must be sent to **PO Box 12367, Columbus, Ohio 43212**

Example of how this information should appear on your renter's insurance certificate:

Braxton Bay  
PO Box 12367  
Columbus, Ohio 43212

*If your current insurance provider offers the option for a notification of change email, please list [status@foxen.com](mailto:status@foxen.com). This is a requirement for all Lemonade policies.*

**You must provide proof of the updated renters insurance policy by 7/1/2022 or you will be automatically enrolled in the Liability Waiver Program effective the above date. Follow the steps below or scan the QR code to get started.**

- Visit [foxen.com](http://foxen.com) and click **UPLOAD PROOF OF INSURANCE** at the bottom of the page
- Enter your **APARTMENT COMMUNITY ZIP CODE** and locate your Apartment Community
- Enter the **EMAIL ADDRESS** associated with your lease
- Confirm **YOUR RESIDENCE**
- **UPLOAD YOUR PROOF OF INSURANCE** showing the requirements listed and submit



Scan here for policy upload portal

Please reach out to your property staff with any additional questions.

Thank you,  
Braxton Bay